



January 2009

Dear Valued Client,

The Bureau of Workers' Compensation has advised Sheakley UniService, Inc. that all Public Employer Payroll Reports for the period January 1, 2008 through December 31, 2008 have been forwarded to employers. Please find below some important reminders with regards to completing the Payroll Report.

- Only 45% of the premium is currently due, with the remaining balance due September 1, 2009. However, if payment of the full premium is remitted by May 15, 2009, the BWC will discount your rate and remit a refund after receipt of the full payment is processed.
- As a Sheakley UniService, Inc. client, several payment options are available to you:
  - Option 1** - The BWC continues to offer "Quick Pay" for employers who prefer to pay premiums by logging on at [www.ohiobwc.com](http://www.ohiobwc.com). You are able to pay by credit card or through your checking account.
  - Option 2** - Sheakley UniService, Inc. will again be available to "hand deliver" your premium to the BWC. To participate, please forward both the completed payroll report and payment payable to **Ohio Bureau of Workers' Compensation** to:  
Sheakley UniService, Inc., Attn: Tech Dept One Sheakley Way, Cincinnati, Ohio 45246.
  - Option 3** - Premiums may also be forwarded directly to the BWC at:  
BWC State Insurance Fund, Corporate Processing Dept., Columbus, Ohio 43271-0821.

As always, please remember 45% of premiums must be received at the Bureau of Workers' Compensation before the May 15, 2009 deadline. Failure to do so could result in additional penalties, and ineligibility for participation in alternative rating programs, including the Group Rating Program.

**If you have any additional questions or concerns with regards to BWC payroll reporting or have not received your payroll report, please do not hesitate to contact us at (800) 877-5055 ext. 2008.**

Sheakley UniService, Inc. will soon be offering on-line web workers' compensation and safety training class. You can complete the training class without leaving your office, allowing you to save both time and money. Please look for more information on this exciting new offering to be released from your Sheakley account management team in the very near future.

Everyone at Sheakley thanks you for your patronage and we look forward to meeting all your Workers' Compensation and Human Resource needs now, and in the future.