



FAST Facts

FOR SAFETY

APRIL 2009

A Guide to Implementing & Managing an Effective Safety Program in your Workplace

Strategy #4: A PROGRAM OF ONGOING COMMUNICATION

For safety processes to succeed there needs to be a two-way flow of communication between management and employees.

- Communicate safety issues at all employee meetings. Advise employees of organizational safety performance on a regular basis.
- Establish a safety committee to promote communication between management and employees.
- Communicate progress toward meeting safety goals.
- Encourage employee input on safety and health matters.
- Encourage employees to report unsafe work conditions.
- Hold safety meetings that include supervisors and employees.
- Use written communications, such as a company newsletter, safety and health booklets, or payroll stuffers.
- Post safety signs to remind employees of dangerous conditions and special precautions on machinery, entrances to work areas and in high hazard areas.

Contact Sheakley Health & Safety Services today to learn more about our Sheakley Assist program. This program was designed to aid employers with the implementation and management of a Safety Program.

800-877-5055 or 513-326-4675 x2014

Upcoming Seminars: Organize a Safety Committee - Cincinnati-May 7, 3:00-5:00 p.m.
Columbus-June 3, 8:00-10:00 a.m.

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May2009 Newsletter
will focus on Strategy #5:
Orientation
and Training

